



TOWN COUNCIL

5 July 2023

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Full Town Council at which your attendance is summoned, will be held at the **Bitton House, Bitton Park Road, Teignmouth, TQ14 9DF** on **Tuesday, 11th July, 2023** at **6.30 pm** to transact the business specified in the following Agenda as set out.

Iain Wedlake
Town Clerk

Distribution: The Mayor and Members of Teignmouth Town Council as follows:

Councillors M Jackman, P Lloyd, C Myers, V Rudge, S Walsh, L Chasteau, S Miller, J Jackson, J Atkins (Chair), D Cox, R Phipps and C Williams



For information – to be taken as read:

- 1** ***Declarations of Interest*** – Members are reminded that they should declare any interests at agenda item 3 in respect of the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2** ***Items requiring urgent attention*** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3** ***The Freedom of Information Act 2000*** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4** ***The Data Protection Act 2018*** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.
- 5** ***Mobile telephones*** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6** ***Recording*** this meeting will be recorded.
- 7** ***Public Participation:***
Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. The comments of members of the public and electors of the parish who speak before the start of the meeting will not form part of the Minutes of the meeting.



Council not in Formal Session

Moment of reflection

For Councillors and Members of the Public Prior to the commencement of the Full Council meeting, for those who wish to do so, there will be a short period of reflection or prayer given by the appointed Mayoral Chaplain to which all are invited.

Please note;

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the agenda of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town council. Members of the public wishing to speak are to inform the Town Clerk no less than 3 days before the date of the meeting.

Questions and Statements Public Time

In accordance with Standing Order No. 3j, the mayor will invite members of the public registered to ask questions. or make statements.

Police Report

To receive a report from our local Policing team

County Councillor Reports (if any)

To receive reports from Devon County Councillors representing Teignmouth

District Councillor Reports (if any)

To receive reports from Teignbridge District Councillors representing Teignmouth

Town Councillor Reports (if any)

To receive reports from Town Councillors

Reports from Outside Bodies (if any)

To hear reports from any outside bodies including those of which the member is the Town Council nominated representative.



A G E N D A

PART I

(Open to the Public)

TO THE CHAIRMAN AND MEMBERS OF TEIGNMOUTH TOWN COUNCIL

You are hereby summoned to a meeting of the Town Council to be held on 11th July 2023 at 6.30pm in the Council Chambers, Bitton House to transact the business as specified in the agenda below.

Please note;

Under

the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the agenda of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are to inform the Town Clerk before the meeting.

I Wedlake Clerk

Council in Formal Session - Part 1

1. Use of Mobile Phones

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Councillors must switch their mobile phones to silent during the meeting to avoid disruption.

2. Apologies for Absence

To receive, note and where requested, approve the reasons for apologies for absence.

3. Declarations of Interest

To declare any disclosable interests relating to the forthcoming items of business (if any).



4. **Dispensations**

To receive and consider requests for dispensation (if any).

5. **Clerks report** (Pages 15 - 16)

6. **Minutes** (Pages 17 - 22)

To approve, sign and adopt the minutes of the Council meeting held on 13th June 2023.

7. **Minutes of the finance meeting 29th June 2023** (Pages 23 - 26)

To receive and approve the minutes and actions from the Finance meeting of the 29th of June 2023.

8. **Teignmouth in Bloom**

Following the first meeting of the group. Please see Cllr Lloyd's councillors report. To resolve that: the town council is content for Teignmouth in Bloom to move from a competition to a community based project regenerating various green patches in Teignmouth.

9. **Exclusion of Press and Public**

Members are recommended to approve the following resolution:

“that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting for the duration of the following items, on the basis that the information to be disclosed would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.”

10. **Replacement Toilets change of TDC position**

As advised in a previous Pt2 TDC are reviewing their position regarding funding the “enabling works” at the old aquarium site. This was supposed to reach their executive before this meeting. We have been advised that it now wont. Therefore, our course of action needs to be reviewed. Additionally, they are taking the view that toilets on the Den are not required.



Previously agreed was;

“To authorise the Clerk to enter in discussions with TDC to either serve 1 months’ notice on the current “tenancies at will” or agree an extension to the dowry timescale or other acceptable scheme to counteract the now 3year delay in this project”

The recommendation is that;

To resolve that the Clerk in consultation with the chair and vice chair is authorised to negotiate with TDC an agreeable solution to the current hiatus. Should that not prove possible then the above are authorised to return the existing tenancies at will with a months’ notice and any without a tenancy at will with immediate effect.

Cllr Jackie Jackson – West Teignmouth Ward

Teignmouth Town Council Report for June 2023

I visited Teignmouth Heritage Centre Museum on 25th May and spoke with Malcolm Tipper along with Cllr Chloe Myers, and we discussed how we could promote this valuable resource, through face-book and other social media. The centre offers for a mere £10, to trace your ancestors or investigate some historical aspect in which you are interested, and welcomes interesting historical information about the town from members of the public. It is a veritable mine of interest.

I hire the Meadow Centre, weekly for the Teignmouth Community Larder, and, after a request from the Meadow Centre Trustees, and a meeting with them, with several other councillors, I investigated the possible reasons that the centre had not been given a secure lease, and therefore could not attract grants for maintenance and repair. When I discovered that Cllr Nina Jefferies was the portfolio holder for buildings owned by TDC, I wrote to her on behalf of the Centre, asking if she would investigate, in order for them to, at long last, be granted a secure lease, even if the land might be wanted by TDC long term for some as yet unknown reason. There was a very positive response from Nina, and there has been a meeting of the Trustees with Nina, and Cllr Cate Williams. I await hopefully to hear a positive result.

At both the Surgery I held on Wednesday 7th June at the Meadow Centre, and the Councillor drop in Surgery at The Alice Cross Centre on 24th June, two main issues were brought forward to me by residents, probably because it is summer! The first of these was about weeds and poor condition of pavements. The person concerned was concerned about Lake Avenue, and particularly Soper Walk, where many elderly residents live. Not only were there weeds but the path was in a pretty ropey condition, quite dangerous for the elderly folk living there, who until becoming too infirm had cleared weeds themselves as a community. Weeds and brambles were encroaching across the paths down to the Meadow Centre and beyond to Morrisons, and were making the steep steps difficult to pass. It is difficult to find out who is responsible for these particular areas, so I and three other members of the public cleared them ourselves, but would like to clarify with the clerk, whether the Town Council has, or should have any responsibility for these conditions, or indeed could help to form community groups or provide contractors to clear paths in the many areas which are weedy or rough paved as this is one of many complaints I have received.

The second challenge, was about bus stops and whilst I know bus stops are maintained by a company (Fernbank) which works for the Devon County Council , and uses revenue from adverts to pay for the cleaning and erection of the shelters, and that there was a schedule of (I think 6) bus stops being updated, I was particularly concerned about the very poor condition, glassless and dirty shelter on Bishopsteignton Road, near the bridge. I am relieved to find it IS currently on the schedule from DCC. In addition, there have been many complaints about the

reduction in seating at the bus stop near Smiths in Teignmouth centre, which could perhaps be resolved if it were possible to add another bench.

I attended the Planning Committee on 14th June, and we were able to recommend agreement and approval for this months' requests. However we were particularly pleased to be able to support a building firm to go forward with the renovation and change of use of the old One Stop shop, along Bitton Park Road, which has been an eyesore request for so many years. The request was that it should be turned into small dwellings, for car less occupation, but matching the terraces along the road towards the bridge. How much better this would be than the shoddy entrance to Teignmouth that has faced people over the many previous years since it was a functioning shop. There was one objection which could easily be dealt with by the use of frosted glass in one of the houses. Parking problems would not be added to if the clause about carless owners was adhered to.

I have attended Councillor training and I will, by the time this report is out, have also attended a meeting of the Teignmouth Hospital Stakeholder and will ascertain what has been happening over the last few months with the CCG etc, of which I can give a brief verbal update on FTC 11th July, and fuller cover in my July written report. It has been a huge learning curve during the first weeks of being a councillor, and I have valued the help of colleagues such as Cllr Cate Williams and Mayor Joan Atkins who have guided me, along with the clerk. Thank you.

Cllr Chloe Myers Report for full council July 2023

Teign Heritage Centre

I enjoyed a visit to the museum with Cllr Jackson in May and attended their AGM on 1st July. I'm hoping to help the museum build its links with local schools to help young people know more about the town's history, and hopefully to inspire them to want to respect and protect our environment. The council used to give an annual grant of £2,500 which the museum no longer receives, so I will be supporting them to approach local businesses asking for £250 sponsorship to replace this.

Teignmouth Hospital/Health and Wellbeing Centre

I met with the Community Services Manager at Teignmouth Hospital, Louise Dawson, on 21st June, and with Eli McCutcheon and Cllr Jackson on 4th July for an update on this. The main concern with the new building is parking/insufficient public transport and they are setting up a transport sub-group.

Bitton Park

Parking is an ongoing issue in Bitton Park, especially now that we're in the summer. It's great to know that positive changes are coming with Devon County Council removing the maximum stay of four hours and no return within one hour rules, but residents would love a timescale on this. The Guerilla Gardening Group continues to maintain the community garden but are having trouble disposing of garden waste and are hoping for green bins to be provided by Teignbridge for this.

Young People

There have been many conversations about youths, the majority of which have been positive, asking how we can do more to support young people and create safe places for them to go rather than complaining about them. I'm pleased to learn more about the new community/scout building and the return of the cave as a starting point. There were some specific concerns about safety with young people seen swimming near the mouth of the river and whether it's possible to put signs up.

Sustainability

As a council we have declared a climate emergency so I'm keen for us to include and prioritise sustainability within our strategy going forward. A key issue which keeps coming up is litter being left on the beach, which is dangerous to marine life, dogs and young children, as well as being an eyesore. On 10th July some of the councillors are taking part in a beach clean with TCS Mill Lane to help educate young people on this issue. I am speaking to Graham Bond about a Citizen Science project around water quality. I'd also love to see the council become the third Plant-Based Town Council in the country, and one of the first ten councils in the country as it way to show its commitment to the environment. Residents have also been asking for updates on the cycle path.

Cllr Chloe Myers

4th July 2023

This page is intentionally left blank

Ward Councillor Report

Discussions are progressing with St James Church re setting up a Community Association for the St James Area. The catchment area has been discussed and next steps are to see what is already on offer in the various venues around the area to see what is missing/what might be duplicated and then go out with a survey to the area to get engagement and ideas and set up an open evening, perhaps, to see what might be developed. A meeting of local venue operators has been called.

Assisted a resident navigating the waters of anti-social behaviour and vulnerability – useful learning curve.

Spoke with a UCL researcher who is doing a study on provision for young people in coastal towns. With my NHPlan knowledge and experience over the last 4 years, plus seeing how provision has changed over the last 35+ years, and my council involvement (viz. the Select Committee Report on Regeneration of Coastal Town in 2019 and its ramifications) plus the Regeneration Board; input was well received.

District Councillor Report

Planning, Licensing, Equality and Diversity, Safeguarding, Future High Streets Funds (NA scheme in particular) and Emergency Planning training all attended to contribute to committee meetings. Standards and Code of Conduct to come. Numbers of briefings listed as upcoming too.

Mayor's Report

Events attended in June:

8.6.23 Attendance at Richard Newton Hall AGM.

22.6.23 Attendance at a Lord Lieutenant's drinks reception with some local deputy Lord Lieutenants, mayors, previous mayors and Clerks from Teignbridge and Torbay and a short session on "Working with you in your Community". If you don't know what the role of the Lord Lieutenant is, follow this link: <https://www.lordlieutenantofdevon.org.uk/>

3.7.23 Attendance at the Teignmouth Community Larder AGM

6.7.23 Attendance at East Teignbridge Community Transport Association AGM

10.7.23 Judging pictures emanating from a beach litter-pick exercise by children at TCS Lower School

There was no invitation to the opening of the Lido or the Air Show just to be clear .but attendance at all other events has been well received and visible support welcomed.

Upcoming:

15.7.23 Receiving a copy of the autobiography of Frank Morgan Giles from Jan Shaddick his granddaughter at the Heritage Centre, on behalf of the people of Teignmouth.

20.7.23 Opening the Rugby Club 3-day cider and beer festival.

8/9/10.9.23 Teign Shanty Festival – opening/reception speech

10.9.23 Open Car Boot Sale in aid of Dementia

10.9.23 Attendance at the Dawlish Civic Service.

OPCC Councillor Advocate's Report

Will attend the OPCC Road Safety Seminar on 17 July since this is on Teams (I had requested this possibility since the seminar lasts only a few hours and to drive to Bodmin/Barnstaple is just wasteful as well as very tiring). See Vision Zero website <https://visionzerosouthwest.co.uk/> not the easiest but persevere till you find the separate topics boxes and you'll see useful information

Next one is on Violence, on 19 September

Report from monthly meeting with Sector Inspector Philp end of June for July

Touched on the major events – **Air Show** – only finalised times in mid-June and Red Arrows now flying early. There will be a stronger show of police than before to head off any off ASB issues with young people but it is intended that it is well policed in a family friendly style plus there will be a police dog on site in the evening – this will cover now 2 music events.

There have been difficulties making contact with the members of the Carnival Committee dealing with the procession and subsequent events. Teignbridge have not heard anything either for a TSAG which is a concern. Hopefully, this will be resolved so that appropriate police cover can be put in place.

As a whole, across the sector, ASB and crime increases over the summer but we now have access to an ASB car, funded partly by the OPCC, operating between Thursday – Sunday so it can better address demand where it occurs across the sector, particularly in Dawlish and Teignmouth.

Concerns were expressed by other CAs about the effects that Operation Loki had had locally as so many staff were sequestered to the Torquay and Paignton areas for such a long time (month and then extended). It was an initiative requested by the new Chief Constable and was very effective in terms of the arrests and prosecutions that were made and changes in the public perception from initially negative, to largely positive and well-received in terms of a more visible presence on the streets. Agreed that it was a worthwhile initiative but that it should not in future detract from cover available in other areas to such an extent, if possible.

Another CA has got the council to write to the PCC about this fragility of cover that exists and requested that even though our resources might currently be adequate, they cannot cope with the summer and bank holidays when many events are planned and this needs to be addressed. There are some new patrol officers coming through but they are currently located at Newton Abbot for training, etc, and not here in Teignmouth.

Inspector Philp hopes to attend our Council meetings quarterly and there should be a more regular presence from NBM Rob Harvey and we are now getting copies of the monthly plan and newsletters. Not all information is for open circulation so please note this when it is appears.

Jla/5.7.23

Councillor Report

Cllr Penelope Lloyd
4th July 2023

Bloom Project

I attended the Bloom Project meeting with Stewart Henchie and Viv Wilson on 19th June. We worked out a strategy for the way forward and are putting the Teignmouth in Bloom competition on hold for the foreseeable future to concentrate on the green spaces throughout Teignmouth which need attention.

We have identified groups, organisations and individuals who are willing to participate in the project. I have conducted an online poll to consult with the public for their suggestions of sites and volunteers and have had a very positive response.

I am compiling a map to show all the areas prior to the next meeting on 21st July.

DALC

I attended the DALC Zoom meeting on 22nd June. Various topics were discussed including difficulties in communication on the part of DCC; the “Civility and Respect” project; DCC’s plans to expand on-street parking fees; ongoing responses to the cost of living crisis; progress on the pilot schemes emanating from the Urban Renewal study; initiatives at County and District levels regarding the climate emergency.

Civility and Respect

Lengthy discussion took place about the need for improved behaviour at Council meetings. This project is ongoing and will be rolled out in due course. A paper of expected standards of behaviour is being compiled which is intended to be adopted by all Councils.

Parking Fees

DCC is developing its strategy of pay-and-display in town centres and is continuing to offer 30 minutes free parking to encourage turnover of spaces.

Spending of revenue from pay-and-display: Supporting parking enforcement activities; bus subsidies (not in Teignmouth); grass cutting and verges trimming (apparently not in Teignmouth).

Nothing to report on the other items. Unfortunately my wi-fi signal was very poor and I was drifting in and out of the meeting.

I am taking part in the “Make a change” Initiative by TDC which is a forum of people who want to reduce their individual carbon footprint through changes in energy usage, transport and shopping etc.

This page is intentionally left blank

Agenda Item 5

Clerks report July 2023

Thank you to various traders within the town for taking on various beds for which we have been unable to secure a contractor despite several attempts.

CCTV Phase 1 has started. Covering initially the control room some parts of Bitton House and microwave link to the seafront.

VAWG Violence Against Women and Girls. I have had a meeting with the TDC safeguarding and antisocial behaviour team.

They have been given some funding to deal with safety concerns in two areas of Teignbridge: Newton Abbot and Teignmouth.

I will be able to share more details as the project rolls out.

This page is intentionally left blank

Teignmouth Town Council

Minutes of a Meeting of
Teignmouth Town Council
Held at Bitton House, Teignmouth on
Tuesday, 13th June, 2023 at 6.00 pm

Present:

Councillors J Atkins (Chair), D Cox, R Phipps, C Williams, L Chasteau, M Jackman, J Jackson, P Lloyd, S Miller, C Myers and V Rudge

Absent:

Councillors S Walsh

In attendance:

I Wedlake Clerk
F Womack Secretary
Members of the public

Public Participation:

There was no public participation

The following minutes will be considered for approval at the next meeting of the Town Council and may be subject to change until that time.

Part I

25 USE OF MOBILE PHONES

Taken as read.

26 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Walsh.

Resolved that the apology be noted.

27 DECLARATIONS OF INTEREST

None were received.

28 DISPENSATIONS

There were no dispensations.

29 POLICE REPORT

Inspector Philp gave a verbal report and answered a few questions that were asked by councillors.

He also said he will try and come in quarterly to council meetings to give an “in-person” report and answer any further questions that the council may have.

30 MINUTES

Members considered the minutes of the Council meeting held on 16th May 2023.

Amendments are to be done to the minutes of the meeting that was held on 16th May 2023.

Agenda item 12: ‘Cllr J Atkins proposed Cllr C Williams;’ – amended to ‘Cllr J Atkins has proposed Cllr C Williams;’.

Agenda item 12: ‘Carried with 7-2 with 2 x against’ – amended to ‘carried 7-2 with 2 abstained’.

Agenda item 14: ‘Seconded Cllr V Roach’ – amended to ‘Seconded Cllr V Rudge’.

Agenda item 14: ‘Proposed: Cllr M Jackman, seconded: Cllr V Rudge’ – amended to ‘Proposed: Cllr M Jackman, Seconded: Cllr V Rudge, carried unanimously’.

Resolved that the minutes of the Council meetings held on 16th May 2023 be approved and signed as a correct and accurate record of the meeting.

31 MAYORS REPORT

MAYOR’S DIARY

–
Since appointment:

Chair, Parish Meeting, 24 May 2023

Opening, Home Bake Café, 27 May 2023

Presented awards at the Teignmouth Arts Society Pre-view, Rugby Club 29 May 2023

(booked for the next
one in the summer).

Future events:

8.6.23 attendance at the Richard Newton Hall AGM and tour of facilities

Teignmouth Town Council

13.6.23 pic to publicise new defib.machine installation at Bitton House

Attendance at a Lord Lieutenant and Deputy Lord Lieutenants event: Working with you in our Local

Community 22.6.23

Opening Folk Festival 24-26 June

Attendance at Community Larder AGM 3.7.23

Receipt of the biography of Frank Morgan Giles at the Heritage Centre on behalf of TTC 15 July

Opening of Shanty Festival – 8 – 10th September.

At the moment I am not able to be very proactive other than in leading the Council meetings but when the training requirements at TDC calm down I intend to do regular walkabouts, using the Town Crier to keep people informed of Council events. I have named, initially, Teignmouth Pavilions as one of the Mayor's charities, but I just have to check out the others with the Clerk/Monitoring Officer.

32 CLERKS REPORT

Donated Defibrillator

We have been donated and installed a free defibrillator from Jay's Aim which has been installed by the parking meter in the main car park.

SLCC Training received on 30th May.

Recognising Psychopathic and Narcissistic behaviour

I would like to set a date for the remainder of the "state of the administration" briefing.

33 RECOGNITION OF EXTREMELY LONG SERVICE AS A TOWN COUNCILLOR

Cllr Phips gave a comprehensive speech about the long service for ex-Cllr S Russell. She was elected back in May 1979 until May 2023. She was always passionate about the Town and surrounding areas and always wanting to give back to the community.

Cllr Rudge Proposed that she is awarded 'Freeman of the Town'. Proposed by Cllr Rudge, Seconded by Cllr Cox, carried unanimously.

The Mayor, Cllr Atkins, is going to discuss the 'Freeman of the Town' with the Town Clerk.

34 ANNUAL ACCOUNTING AND GOVERNANCE RETURN

Section 1 – Proposed by Cllr Williams, seconded by Cllr Atkins, 9 for and 2 abstained.

Section 2 – Proposed by Cllr Atkins, seconded by Cllr Phips, 9 for and 2 abstained.

Teignmouth Town Council

Approved dates for the 'Exercise of Public Rights' – Approved dates: 29th June till 9th August. Proposed by Cllr Phips, seconded by Cllr Jackman, carried unanimously.

35 ENHANCED DBS CHECKS

Councillors were reminded that they can get a DBS done through the office and covered the charge as well. The secretary explained what you will need to bring and how to contact the office to get one.

36 MINUTES OF ASSETS AND FACILITIES MEETING OF 22/05/2023

Members considered the minutes and actions of the Assets and Facilities meeting held on 22nd May 2023.

Proposed by Cllr Lloyd, seconded by Cllr Atkins, 5 for and 6 abstained.

Resolved that the minutes and actions of the Assets and Facilities meeting held on 22nd May 2023 be approved and signed as a correct and accurate record.

37 ELECTION TO PLANNING COMMITTEE

Cllr Myers, Cllr Jackson, and Cllr Miller put themselves forward to go onto the Planning Committee.

Proposed by Cllr Myers, seconded by Cllr Jackson, carried unanimously.

Cllr Cox put himself forward for the HR Committee, this was proposed by Cllr Jackman, seconded by Cllr Chasteau, carried unanimously.

38 ESTABLISHMENT OF A WORKING GROUP TO REVIEW THE CURRENT TTC STRATEGY AND OBJECTIVES

It was resolved that the working group comprises: The chair Cllr Atkins, the Deputy chair Cllr Williams, Cllr Myers, Cllr Lloyd, Cllr Rudge, and Cllr Walsh.

Proposed by Cllr Miller, seconded by Cllr Phips and carried unanimously.

The meeting was closed by the Mayor at 8.20 pm

.....

Teignmouth Town Council

Cllr Joan Atkins
MAYOR OF TEIGNMOUTH

This page is intentionally left blank

TEIGNMOUTH TOWN COUNCIL

Minutes of a Meeting of the Finance Committee

held at **Teignmouth Town Council, Bitton House, Bitton Park Road, Teignmouth, TQ149DF** on
Thursday, 29th June, 2023 at 3.30 pm

Present:

Councillors J Atkins, L Chasteau, J Jackson, M Jackman, V Rudge and C Williams

Absent:

Officers In attendance:

I Wedlake

65 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Chasteau Who will be a little late

Resolved that the apology be noted.

66 ELECTION OF CHAIR

Cllr Atkins Proposed Cllr Jackson
Seconded Cllr Williams
Unanimous

67 ELECTION OF VICE CHAIR

Cllr Williams Proposed Cllr Jackman
Seconded Cllr Rudge
Unanimous

68 DECLARATIONS OF INTEREST

None were received.

69 DISPENSATIONS

There were no dispensations.

70 MINUTES

Members considered the minutes of the Finance meeting held on 24th April 2023.

Resolved that the minutes of the Finance meetings held on 24th April 2023 be approved and signed as a correct and accurate record of the meeting.

Proposed Cllr Williams
Seconded Cllr Atkins
2 in favor 3 abstained as not present

Cllr Chasteau joined the meeting at 15:45

71 BANK SIGNATORIES

It was resolved to add two councillors to the new bank mandate. Williams and Rudge.

Proposed Cllr Jackman
Cllr Jackson
Unanimous

72 TO RECEIVE THE FINAL INTERNAL AUDITORS REPORT AND AGREE ACTIONS REQUIRED.

It was resolved to Accept and note the final internal auditors report.

Proposed Cllr Atkins
Seconded Cllr Williams
Unanimous

73 COUNCIL INSURANCE RENEWAL

It was resolved to accept insurance quote option 1 with Aviva underwriters.

Proposed Cllr Jackson
Seconded Cllr Jackman
Unanimous

74 MIGRATION FROM RBS ROOM BOOKINGS TO LEMON BOOKING

It was resolved that the clerk's office migrate from RBS room Bookings to Lemon Booking as soon as practicable.

Proposed Cllr Rudge
Seconded Cllr Williams
Unanimous

75 MIGRATION FROM STRIPE PAYMENTS TO GOVPAY PAYMENTS

It was resolved that the clerk's office migrate from Stripe payments to GovPay as soon as practicable.

Proposed Cllr Jackman
Seconded Cllr Rudge
Unanimous

76 MIGRATION OF RBS FINANCE PACKAGE FROM SERVER BASED TO CLOUD BASED

It was resolved that the clerk's office migrate from RBS server hosting to RBS cloud hosting as soon as practicable.

Proposed Cllr Jackman
Seconded Cllr Rudge
Unanimous

77 VIREMENT OF GRANTS MONIES

It was resolved to transfer £13,500 underspend from last year's grants now in general reserves, to this year's EMR for grants.

Proposed Cllr Atkins
Seconded Cllr Jackson
Unanimous

78 Grant applications

78.1 Teignmouth Airshow

It was proposed to grant the applicant £2,000 Proposed Cllr Jackman.

An amendment was moved to grant the applicant £1,612.48 less the outstanding toilets invoice of £612.48. Proposed Cllr Rudge Seconded Cllr Jackson.

A second amendment was then moved to grant the applicant £1,800 lest the outstanding toilets invoice of £612.48. Proposed Cllr Williams Seconded Cllr Jackman.

The second amendment was put to the vote and was carried. With five votes in favour and one abstention.

A recorded vote was requested;

For - Cllrs Williams, Rudge, Jackman, Jackson, Atkins

Abstaining Cllr Chasteau

79 DATES AND TIMES OF FUTURE MEETINGS

The following dates and times of future meetings were agreed.

July 18th 17:00 (Extraordinary)

October 24th 16:30

January 16th 16:30
April 16th 16:30

The meeting was closed by the Chairman at 6.00 pm

.....
Cllr Richard Ash, Chair